



State of Texas

**RFO No. 212-20-0385
Texas Office of Court Administration
eFileTexas 2.0**

**Submitted by:
Journal Technologies, Inc.
eFiling**

Maryjoe Rodriguez, Vice President
915 E. 1st Street
Los Angeles, CA 90012
(213) 229-5402
mrodriguez@journaltech.com

**Cost Proposal
June 10, 2020**

Cost Proposal Overview

One-Time Cost

Professional services, including expenses	
Development and Configuration of	
EFM and EFSP	\$1,640
Conversion (Notes) – if applicable	<u>500</u>
	<u>\$2,140</u> *
Integration and Testing with each CMS Vendor	<u>\$ 130</u>
Integration and Testing with each Court	<u>\$ 50</u>

- * \$100,000 of the implementation services fees will be due when the State approves the Project Work Plan and 50% of the conversion fees will be due when the conversion project begins which will be early in the project.

Notes

eFiling is a set of services for filing documents into the court. eFiling transaction fees are paid directly by members of the public utilizing the court system, as applicable. Maximum pricing for filing using the JTI User Interface (UI) \$5.95/filing (unlimited documents per filing). JTI may not increase the eFiling Fees beyond an annual CPI adjustment without the Court's express written consent.

- There are no additional charges for Electronic Service (“eService”) when combined with a filing.
- There are no additional charges for other case types such as complex litigation cases.
- A credit card fee of 2.75% is passed on to the filer unless alternate forms of payment are established. For the limited purpose of collecting the Court filing fees associated with any eFiling transaction, the Court designates Contractor as the Court's agent. There is no fee for ACH fund transfers.
- There are no transaction charges for fee waiver cases and govt. agency exemptions.

There are no upfront, one-time license fees or implementation progress payments except for the notes mentioned about the project work plan and data conversion in the above table. The professional service fees to date are due just before the rollout.

Training will be integrated into all facets of configuration and implementation. Training begins day one. The more you do, the more you learn...and that is the basic training! Then you will be able to configure the systems when your business processes change.

There must be significant involvement from your IT personnel during the conversion. Since your IT department will become familiar with our API, you will be able to create and maintain interfaces.

We will assume that your IT department will transfer the legacy data to a common database system provided by your IT department from which we will insert it into EFM. Your team will assist with the conversion mapping, and we will use our conversion tools to then move the data into EFM. While doing your conversion testing, you may need to do data cleaning or scrubbing in the source database after running each iteration of the conversion. The State will be responsible for ensuring the cooperation of its other contractors that are counterparties to the conversions and interfaces.

There are no software escrow fees; see Software Escrow Agreement. We have prepared our proposal based on Tax sections of the RFP that the County is exempt from Federal excise taxes but is subject to any State or local sales or use taxes. Any increase in these taxes resulting from rate changes will be the responsibility of the State.

Non-routine projects, including subsequent training and legislative changes, will be done pursuant to a Statement of Work using an agreed upon hourly rate plus expenses. The current blended hourly rate is \$175.

Workbook Instructions

This MS Excel Workbook contains a set of worksheets which must be completed to build the Offeror's Cost offer for the eFileTexas 2.0.

PLEASE NOTE: Only those fields within each table in the worksheets that are not shaded should be populated by Offerors.

Table of Contents

Worksheet Title	Description
Total Price	This worksheet summarizes all proposed costs for Implementation and Production services carried forward automatically from the various worksheets in this workbook. Offerors should ensure the accuracy of the information automatically calculated in this worksheet.
Implementation Services	In this worksheet, Offerors must provide the total fixed-fee costs for Implementation Services, including all software, hardware, software customization, implementation services, and per-jurisdiction deployment services and activities required to support the design, development, and deployment of eFileTexas 2.0.
Production Services	In this worksheet, Offerors are to provide all costs for Production Services, including application hosting, help desk services, and other services to be provided.
Pricing Assumptions	In this worksheet, Offerors are to list and describe all assumptions made in determining pricing for this offer.
Hourly Rate T&M Services	In this worksheet, Offerors are to list the blended hourly rate for Time and Material services. The rate will be guaranteed through the duration of the contract.

Worksheet Instructions				
The values in this worksheet are automatically populated from the listed worksheets. Offerors should verify that the amounts carried forward are correct and accurate.				
Total Price				
	Year 1	Years 2 to 5	Years 6 to 11	Sub Totals
Implementation Services	\$ 2,140,000.00			\$ 2,140,000.00
Production Services		\$ -	\$ -	\$ -
Total Contract Price				\$ 2,140,000.00

Worksheet Instructions

In this worksheet, Offerors must provide the fixed-fee costs for all services described in Section 5.5 Implementation Services of the RFO. Offerors should verify that calculated prices are correct.

Values in the green shaded cell will carry over to the Total Price worksheet; Offerors should verify that the values carry over correctly. Any Pricing Assumptions must be included in the Pricing Assumptions worksheet.

Implementation Services

Deliverable		Cost	Sub Total	Comments
1	Project Initiation			
2	Analysis and Design			
3	Execute			
4	Testing			
5	Training			
6	Cutover			
7	Closeout			
		Sub Total	\$ 2,140,000.00	See Cost Proposal Overview.
Other (as necessary)				
<i>Insert</i>	<i>Other (please describe)</i>	\$ -		
<i>Insert</i>	<i>Other (please describe)</i>	\$ -		
Insert additional rows above this one, as required.				
		Other Sub Total	\$ -	
		Total Implementation Services Costs	\$ 2,140,000.00	

Worksheet Instructions			
In this worksheet, Offerors are to provide the cost for all Production Services as described in the Section 5.6 Production Services of the RFO. Offerors should verify that calculated prices are correct. Values in the green shaded cell will carry over to the Total Price worksheet; Offerors should verify that the values carry over correctly. Any Pricing Assumptions must be included in the Pricing Assumptions worksheet.			
Production Services			
Service	Quarterly Unit Price	Annual Total	Comments
Year 2		\$ -	Transaction fee based. Please see our Cost Proposal Overview.
Year 3		\$ -	
Year 4		\$ -	
Year 5		\$ -	
Year 6		\$ -	
Year 7		\$ -	
Year 8		\$ -	
Year 9		\$ -	
Year 10		\$ -	
Year 11		\$ -	
Total Production Services Costs		\$ -	

Worksheet Instructions

Offeror must provide one (1) blended hourly rate as a point of reference for OCA when change orders are issued on this contract, if applicable.

Hourly Rate for T&M Services

Item #	Hourly Rate
1	Current blended hourly rate is \$175.